



Recording with Zoom:

1. Sign into classroom computer
2. Open Zoom
3. Sign into Zoom using SSO
4. Click New Meeting
5. Join Computer Audio
6. Verify audio setting by clicking on the arrow next to the microphone icon and select Audio settings
7. Verify the selected speaker device by clicking test speaker
8. Verify the selected Microphone device by clicking test Microphone
9. Verify video device by clicking video and select AV bridge
10. Adjust camera as needed via the touch panel controls
11. Click Record, select Record to the cloud and begin sharing content
12. When finished click End Meeting for all
13. Sign out of classroom computer